

STAFF REPRESENTATIVE II

LOCATION: WINNIPEG, MB

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The Staff Representative II is a complex and responsible position where the incumbent administers, enforces and negotiates collective agreements on behalf of the membership of the MGEU. The Staff Representative II mentors members and activists; and acts as a resource to assigned union Locals, Components, and a variety of union committees; and facilitates union educationals.

RESPONSIBILITIES

- Ensure that member contract demands are properly researched, reviewed, and considered by the bargaining committee, and written into proper contract language.
- Is responsible for the bargaining process, and acts as a lead and works collaboratively with the bargaining committee throughout.
- Provide support and advocacy on behalf of MGEU members for prompt resolution of all complaints and issues.
- Conduct investigations and where necessary prepare and file grievances. This may also include assisting in appeals and arbitrations.
- Mentor members to increase their labour relations knowledge and experience, and encourage union activism.
- Assist in arrangements for meetings within assigned areas, and attend such meetings for purposes of communicating union business/policies, acting as a resource to members, and providing advice and leadership, where required.
- Facilitate union educationals, as required.
- Proactively identify issues of broader concern and work with leadership to follow up and ensure prompt resolution.
- Represent the MGEU at external events and meetings; support and participate in MGEU campaigns and activities.
- Perform other related duties, as assigned.

QUALIFICATIONS

- Minimum five (5) years of experience as a Staff Representative, or the equivalent combination of experience and education as a union activist or labour relations expert, which must include experience advocating on behalf of members regarding complaints and grievances.
- Must have extensive experience as a lead negotiator in collective bargaining.
- Able to read and interpret collective agreements; prepare and articulate collective agreement language.
- Able to research and interpret related legislation and regulations.
- Experience investigating and researching labour related issues.
- Able to deal with a variety of personnel and stakeholders, and portray an effective image in numerous situations.
- Able to communicate effectively both orally and in writing; able to speak effectively in public.
- Strong organizational, planning and prioritizing skills.
- Able to promote labour and MGEU values and navigate through the MGEU organizational structure and unionized workplaces.

- Good computer skills and able to work with MS Office and databases.
- Able to work flexible hours including evenings and weekends.
- Must have valid drivers license and be able to travel, including overnight hotel stays.
- Post-Secondary education in a related field is an asset.
- Ability to perform the duties of this position in both the English and French languages is an asset.

Please forward resume to humanresources@mgeu.ca by Monday, November 27, 2023 at 4:00 pm